

 **PROBASHI KALLYAN BANK**
COMMON SERVICE DEPARTMENT
HEAD OFFICE, DHAKA
Invitation for Tender

01.	Agency	Probashi Kallyan Bank			
02.	Procuring Entity Name	Managing Director; Probashi Kallyan Bank			
03.	Procuring Entity District	Dhaka, Bangladesh			
04.	Invitation Ref No.	Tender # PKB PS 2018/ 11			
05.	Procurement Method	Open Tender Method			
06.	Budget and Source of Fund	Own			
07.	Tender Package No.	N/A			
08.	Tender Publication Date	16/10/2018			
Tender related Information					
09.	Tender last distribution date	Date: 31/10/2018			
10.	Tender closing date & time	Date: 01/11/2018 Time : 03:15 PM			
11.	Tender opening date & time	Date: 01/11/2018 Time : 03:30 PM			
12.	Name & Address of the office				
	Distributing Tender Document	Common Service Division, Probashi Kallyan bank, Head Office, 71-72 Old Elephant Road, Eskaton, Dhaka-1000			
	Receiving Tender Document	-DO-			
	Opening Tender Document	-DO-			
INFORMATION FOR TENDERER					
13.	Eligibility of Tenderer	As per Tender Document.			
14.	Brief Description of Goods & Related Services	<p>LOT-A: Money Receipt [Registration Fee & Kallyan Fee] Size 7.1^{inch}/9.85^{inch}, 100 gsm offset paper, 4 color, 100 leaves per book with numbering; 12000Bks for PKB(As per sample) (VAT & TAX will deduct as per the Govt. rules)</p> <p>LOT-B: Small Envelop: [Size : 4.2"×9.75"; Paper:80gsm offset; Print: 4 Color; Di-Cut & Making] 10000Pcs; Medium Envelop: [Size : 5.3"×8.8"; Paper:80gsm offset Print: 4 Color; Di-Cut & Making] 10000Pcs; Yellow Voucher: [Size : 5.5"×10.3"; Paper: Color Demai; Print: 1Color; 100 pages per Book] 1500 Bks; SecurityDeposit/ Payment Order Issue Book: [Size : 5.5"×10.3"; Paper: 55 gsm Offset; Print: 1Color; 100 pages per Book] 500 Bks; Deposit Slip: [Size : 3.5"×9"; Paper: self carbon; Print: 1Color (inner) 02 color (cover); (30+30)=60 pages per Book with numbering] 5000 Bks; File Folder: [Size : 9.5"×13.5"; Paper: 300gsm art card; Print: 4Color Di-cut & making]1000 pcs; Nothi File: [Size 9.25^{inch}/11.5^{inch}, 300 gsm Duplex Board, 4 color Print With Criz]25,000pcs; Letter Inn & Out Register: [Size 8.5^{inch}/13^{inch}, Ledger paper, 1 color Print; Ledger Binding; 100 pages per Book] 300 Bks; Signature Card: [Size 4.5" /7.3", 300 gsm Art card, 1 color Print] 5000Pcs; Loan Application Form: [Size 8.25"/11", 100 gsm offset paper, 4 color Print, 1 fold (2 pages)] 7000 Pcs (As per sample) (VAT & TAX will deduct as per the Govt. rules)</p>			
15.	Tender No.	Identification	Price of Tender Documents	Tender Security Amount	Completion Time
	PKB PS 2018/ 11	LOT-A	Tk. 1,000/- + 15% VAT	Tk. 27,000/-	14 days from signing of contract
		LOT-B		TK. 14,000/-	
PROCURING ENTITY DETAILS					
16.	Name & Designation of Official Inviting Tender	General Manager Probashi Kallyan Bank, Head Office, Dhaka.			
17.	Address of Official Inviting Tender	Common Service Department, Probashi Kallyan bank, Head Office, 71-72 Old Elephant Road, Eskaton, Dhaka., Email: csd@pkb.gov.bd			
18.	Contract details	Telephone:02-48321195			
19.	The procuring Entity reserves the right to accept or reject any or all tenders (partly or fully) at any stage.				

Sd/-
General Manager
Probashi Kallyan Bank
Website- www.pkb.gov.bd; Email: csd@pkb.gov.bd